



## Cimarron Facility Cushing, Oklahoma

### Legal Contact

Please contact the facility at 918-225-3336 ext. 52225 or email [CimarronVisitation@corecivic.com](mailto:CimarronVisitation@corecivic.com) to schedule legal contact with a detainee. You may schedule a **legal call**, **virtual visit** (via Zoom), or an **onsite visit**.

***In order to establish legal contact with a detainee, you will first need to submit your identification and credentials. This information will be verified and kept on file.***

#### **Legal Calls:**

- Provide the detainee's name and federal ID number.
- Provide a suggested date and time that you will be available for the call.
- Provide the phone number you would like the facility to call.
- Once scheduled:
  - A member of the detainee's unit team will call the number provided at the scheduled time, verify who you are, and verify your appointment with the detainee.
  - Phone calls should not exceed 15 minutes.

***Scheduled legal calls are conducted on staff phones and are subject to monitoring. For your phone number to be added to the detainee's GTL phone account and coded as private, the detainee must submit a "Detainee Attorney Number Request" (forms are included in the detainees arrival packet and are available on the units) with verification.***

#### **Onsite Visit:**

- Provide the detainee's name and federal ID number.
- Provide a suggested date and time for the visit.
- Once scheduled:
  - Park in an available (unmarked) parking spot.
  - Go to gate 2, identify (e.g. "My name is Jane Doe. I have a legal appointment with John Smith").

- You must be able to clear security and the metal detector
- Only bring in your car keys, identification, and documentation needed for the visit.

**CELL PHONES WILL NOT BE PERMITTED**

***Currently the front lobby security procedure includes COVID-19 prevention screening.  
MASKS ARE REQUIRED UPON ENTRY.***

## **On-Site Visitation Requirements**

### **REQUIRED FOR ENTRY**

- A valid state or U.S. government-issued picture I.D. (i.e. Passport, Military I.D., State Driver's License, State-Issued I.D., or Green Card with photo). If identification is presented that does not bear a photograph, entrance to the facility will be denied.
- You will be issued a Visitor Badge, which must be visibly displayed while on facility grounds.

### **PROHIBITED CLOTHING**

- Shorts, skorts, skirts or dresses shorter than the top of the kneecap or tight fitting.
- Wrap-around skirts, dresses/skirts with split seam higher than the top of the knee cap.
- Tube-tops, Tank-tops, Crop-tops, Halter-tops, Spaghetti-top, blouses, Sleeveless/transparent or mesh tops/blouses.
- Leggings/biker's pants/body suits.
- Spandex clothing, to include swimsuit.
- Blue chambray or periwinkle shirts.
- Tight fitting sweat suits.
- Low-cut or cut-out designs on clothing.
- Clothing bearing profanity, offensive wording, and pictures.
- Headgear (excluding religious).
- Clothing which exposes the midriff, extremely tight, off the shoulder, or which exposes any part of the breast.
- The Shift Supervisor, or higher authority, may refuse entrance if it is determined that the individual's attire presents a threat to the safe and orderly operation of the facility.

### **PROHIBITED ITEMS**

- Weapons, narcotics, ammunition, knives, drug paraphernalia, explosives, cell phones, cuff keys or anything else that could be considered contraband.
- Electronic Communication Equipment (Communications equipment includes, but is not limited to, cell phones, PDA's, pagers, etc)

- Personally-owned electronic communication equipment is strictly prohibited inside the facility, with the exception of activity tracking wearable devices that are not also a cellular phone.
- An excess of \$20.00 cash

***Visitors may only bring in those items necessary to complete the purpose of the visit***

**SEARCHES**

- All individuals must clear a metal detector prior to entering the facility.
- All items being brought into the facility will be searched utilizing x-ray equipment or manual search procedures. Manual searches will include physically manipulating the item.
- In attempting to clear the metal detector, all items should be removed from pockets. In addition, items on the person that may activate the metal detector (i.e. jewelry, belt buckles, etc.) should be removed and placed in the provided container for inspection
- Where x-ray equipment is utilized, shoes will be removed prior to entering the metal detector and the shoes will be x-rayed
- Individuals with medical conditions that restrict them from being subjected to metal detector clearance (i.e. pacemaker, metal in the body, etc.) must provide written communication, from their medical provide, stating such. An approved list of employees/contracting agency personnel/contract staff with such restrictions will be maintained at all access points where metal detectors are utilized.
- Those with a documented medical condition that precludes metal detector clearance will empty all pockets and submit to a pat search.

**Virtual Visit:**

- Provide the detainee's name and federal ID number.
- Provide a suggested date and time visit.
- Once Scheduled:
  - Host a Zoom meeting.
  - Email the Member ID and Passcode to [CimarronVisitation@corecivic.com](mailto:CimarronVisitation@corecivic.com).

# Other Contact

Cimarron Facility does not currently have onsite visitation available for detainee family and friends. However, contact may be made with your loved one through the mail, phone, or detainee tablet virtual visitation & messaging.

## Mail:

- Address to the detainee including their federal number:
  - John Doe #12345678  
Cimarron Facility  
3200 S. Kings Hwy.  
Cushing, OK 74023
- Return address must include the name and full address of the sender.
- All general correspondence must be received in a standard legal or letter size envelope.
- All correspondence addressed to inmates/detainees must be sent through the United States Postal Service (USPS) and comply with USPS Regulations as follows.
  - Potentially hazardous materials that are not properly marked and packaged;
  - Perishable items that are not properly marked and packaged;
  - Correspondence containing any vile, or obscene material, and matter inciting violence or terrorism;
  - Solicitations that mimic billing statements, unless accompanied by a prominent disclaimer;
  - Solicitations stating approval by the USPS or Postmaster General, or conformance to any postal law or regulation; and
  - Correspondence that bears deliberate imitations of postal markings and/or postal trademarks (e.g. "Priority Mail", etc.).
- Correspondents are personally responsible for the content of each item of correspondence they send through the USPS.
- Any violation of laws governing correspondence will be referred to postal authorities and to appropriate criminal authorities. The sender may be subject to civil or criminal penalties and/or federal prosecution for violation of postal law
- PROHIBITED CORRESPONDENCES: Correspondence containing malicious, false, inflammatory, or other types of statements or information, the purpose of which is reasonably intended to harm, or intimidate an employee, visitor, or guest may be prohibited. Correspondence that could reasonably jeopardize legitimate penalogical interests includes, but is not limited to:
  - Plans to escape;
  - Plans for criminal activities;
  - Plans to introduce contraband into or out of the facility;
  - Plans for activities in violation of facility rules;
  - Threats to the safety and security of facility order, discipline or rehabilitation;
  - Information which, if communicated, would create a clear and present danger of violence and physical harm to a human being (including racially inflammatory material);

- Letters or materials written in code or a foreign language when the inmate/detainee understands English (unless the Warden/Facility Administrator or designee determined that the recipient does not read and write fluently in English);
  - Correspondence which attempts to forward unauthorized correspondence to a third party;
  - Obscene material;
  - Correspondence which encourages deviate sexual behavior which is criminal, in violation of facility rules, detrimental to the rehabilitation of inmates/detainees, or determined by the Warden/Facility Administrator or designee to be detrimental to the safety and security of the facility (these materials include, but are not limited to, pictures, drawings, or photographs which display or suggest vaginal, rectal, or oral penetration by a person or object, ejaculation, bestiality, sadistic or masochistic behaviors, child pornography, or the suggestion of child pornography);
  - Correspondence which may enable one or more inmates/detainees to ascertain the time(s), date(s), and/or location(s) of upcoming off-site appointments or transports;
  - Personal identifying information (e.g. birth certificate, social security number, driver's license number, etc.) of individuals other than the inmate/detainee's and his/her immediate family; and
  - Other general correspondence for which rejection is reasonably related to a legitimate penalogical interest.
- **PROHIBITED ITEMS:** Items normally contained in general correspondence that are considered to be prohibited include, but are not limited to:
    - Maps of the city where the facility is located or surrounding communities;
    - Polaroid photographs;
    - Photo negatives/slides;
    - Photo albums;
    - Photos of current or former employees;
    - Framed photos;
    - Greeting cards larger than 8 X 10;
    - Greeting cards containing electronic or other non-paper parts;
    - Greeting cards constructed in such a way to permit concealment of contraband;
    - Stick on labels;
    - Postage stamps;
    - Items that are glued, taped, stapled, or otherwise affixed to a page; and
    - Any items prohibited by law, regulations, or contract.
    - Laminated items and photographs of incarcerated inmates/residents.
    - Items marked with lip stick, heavy perfume/cologne, marker, crayon, paint, or glitter;
    - Tracing paper;
    - Colored pencils;
    - Hard back books;
  - **PROHIBITED PUBLICATIONS:** Publications shall be prohibited if they interfere with legitimate penalogical objectives (e.g. deterrence of crime, rehabilitation of inmates/detainees, good order of the facility, to ensure an environment free of sexual harassment, etc.), or if the refusal is necessary to prevent the commission of a crime or to protect the interests of crime victims. (5-ACI-7D-04)  
Publications shall also be prohibited if they contain pictures, depictions, illustrations, or information related to any of the following subjects:

- Inciting, aiding, or abetting riots, work stoppages, or means of resistance;
- Sending/receiving of contraband;
- Gang information (to includes codes, signs, symbols, training material, etc.);
- Terrorism information;
- Functionality of locks and/or security devices (e.g. cameras, alarms) or how to bypass or defeat the security functions of these devices;
- Use of hands, feet, or head as weapons, fighting weapons and techniques, self-defense and martial arts;
- Drug paraphernalia, brewing of alcoholic beverages, or the manufacture or cultivation of drugs, narcotics, or poisons;
- Racism and/or religious oppression and the superiority of one race/religion/political group over another, and/or the degradation of one race/religion/political group by another;
- Sale, manufacture, concealment, or construction of ammunition, guns, rifles, bombs, explosives, or any other type weaponry;
- Sabotage or disruption of computers, communications, or electronics;
- Identity theft;
- Escape methods (e.g. blueprints, drawings, road maps, or descriptions of a correctional facility, etc.);
- Survival skills that could be used as an aid in eluding capture following an escape;
- Obscene material;
- Publications which encourage deviate sexual behavior which is criminal, in violation of facility rules, detrimental to the rehabilitation of inmates/detainees, or determined by the Warden/Facility Administrator or designee to be detrimental to the safety and security of the facility (these materials include, but are not limited to, pictures, drawings, or photographs which display or suggest vaginal, rectal, or oral penetration by a person or object, ejaculation, bestiality, sadistic or masochistic behaviors, child pornography, or the suggestion of child pornography);
- Gambling strategies and other gambling-related material;
- Patterns for tattoos and/or skin modification equipment which would provide, at a minimum, visual aids for inmates/detainees wishing to reproduce this type of body ornamentation and/or equipment;
- Contents that include cipher or code or instruct on the usage of codes;
- Acts of violence, that cause or intend to cause, serious criminal injury or harm such as murder, rape, sexual assault, and cruelty to animals; and/or
- Graphic violence that includes amputation, decapitation, dismemberment, or mutilation maiming or disfigurement.
- Any other type of content which the Warden/Facility Administrator or designee has designated prohibited due to a threat such content is reasonably believed to pose to the safety, security, and/or orderly operation of the facility.

***AT CORECIVIC CIMARRON FACILITY, ALL INCOMING AND OUTGOING  
NON-PRIVILEGED MAIL IS INSPECTED FOR CONTRABAND***

**Phone:**

Cimarron Facility uses Global Tel Link (GTL) for detainee phone services.

- To set up an account:
  - [www.connectnetwork.com](http://www.connectnetwork.com)
  - 800-483-8314
- Customer Service:
  - [support@connectnetwork.com](mailto:support@connectnetwork.com)
  - 877-650-4249

### **Detainee Tablet:**

GTL partnered with Praeses for the installation of tablets for detainee usage at Cimarron Facility.

- To set up an account:
  - [www.GettingOut.com/Create-Account](http://www.GettingOut.com/Create-Account)
- To deposit funds:
  - [www.GettingOut.com/Deposit-Funds](http://www.GettingOut.com/Deposit-Funds)
- Customer Service:
  - <https://www.gettingout.com/contact-us/>
  - 866-516-0115

Once funds are on both accounts you may start communication with each other through messaging and video visitation.

***The detainee phone and tablet accounts are one in the same (e.g. Funds deposited on the detainee's phone account will be used on the tablet and vice versa).***

## **Procedures for Sending Money**

Money Orders will take 10-15 working days to post to the detainee's account or Western Union which usually posts within 24 hours to the detainee's account. Money Orders are made out using the detainee's commissary number, first and last name on the "pay to" line. They are mailed to CCA Inmate Trust; Detainee's first and last name & federal number; Facility: CIMAR; PO Box 933488; Atlanta GA 31193-3488. Western Union can be sent via the internet, by phone or walk in agencies.

Western Union transfers are filled out as follows – Pay to: Corrections Corp of America; Code City: TRUSTCCA; State: TN; Sender's Account: Commissary Number and detainee's last name (example 1234567SMITH).

**Please see:** [https://www.corecivic.com/hubfs/facilities/files/CIMAR\\_Correctional\\_Money\\_Instructions-1.pdf](https://www.corecivic.com/hubfs/facilities/files/CIMAR_Correctional_Money_Instructions-1.pdf)

## **Emergency Notifications**

During normal business hours the Chaplain may be notified of any family emergency. The facility phone number is 918-225-3336. After hours you will need to contact the Shift Supervisor at the same number.