



Staff Use of Cloth or Paper Surgical Masks

You will soon be provided with a cloth or surgical paper face mask which you may voluntarily use during the course of your work duties for CoreCivic. Here are a few answers to common questions regarding the use of these masks.

CAN I WEAR MY OWN MASK?

If you already have a cloth or paper mask, you can start using it immediately. Although plain unmarked or non-patterned are preferred, any designs or markings on a personal mask should be inoffensive and comply with our PRIDE statement.

CAN I WEAR A MASK WHEN I ENTER A FACILITY?

You can wear your mask at any time, however, it must be removed when entering/exiting the facility, and any other time a positive identification needs to be made.

HOW DO I WEAR THE MASK?

Make sure the mask covers both your nose and mouth at all times, and is adjusted to fit securely as needed. Keep it below your eyes and out of your field of vision, and don't let it hang down below your neck. Don't wear a mask if it impairs your ability to breathe, fogs up your eye glasses, or impairs your vision.

HOW SHOULD I TAKE MY MASK OFF IF I WANT TO REUSE IT?

Act as though the front of the mask is contaminated. Wash your hands thoroughly and remove the mask slowly and carefully using the ear loops on the side. Visually inspect it for contamination, or distortion in shape or form. Don't lay the mask on a surface as it may contaminate the surface. Launder cloth masks after each use.

WHAT SHOULD I DO IF THE MASK IS DAMAGED?

Any mask that is soiled, torn, or saturated should be thrown away in standard garbage bin unless you are experiencing COVID-19 symptoms. In that case, dispose of the mask as you would contaminated medical waste. If you are symptomatic, please notify your supervisor that you need to leave the facility and follow the current HR and medical policies and procedures currently in effect.

HOW LONG CAN I CONTINUE TO WEAR A MASK?

You can continue to wear a cloth or paper mask until further notice.

REMEMBER

Even if you use a cloth or surgical mask, you should continue social distancing, frequently washing your hands, and avoiding skin to skin contact with others to reduce the spread of COVID-19.