



## **Adams County Correctional Center Natchez, Mississippi**

### **Inmate Mail Information**

There is no limit in the amount of mail that inmates may receive at the facility. Incoming mail must have the complete name, registration number (as it appears on inmate's I.D. card) and the facility name and address. Incoming mail should be addressed as shown below:

**Mr. and Mrs. John Doe  
1234 Mainstreet  
Anywhere, MS 00000**

**Inmate name  
Registration number  
Adams County Correctional Center  
PO Box 1600  
Washington, MS 39190**

Inmate packages may not be received through the mail, with the exception of a package of release clothing, thirty (30) days prior to release date. This package must be approved by the inmates Unit Team.

### **Procedures for Sending Money**

Deposits to inmate accounts may be made from outside sources through the mail by mailing to the secure lockbox. Deposits should be addressed as:

**Facility: Adams  
Inmate Registration number  
PO Box 933488  
Atlanta, GA 31193-3488**

Cash will NOT be accepted at this facility.

Money orders received via Western Union Quick Collect will be accepted. The inmate's Commissary number and last name will be required.

## **Emergency Notifications**

In the event of an emergency, please contact the facility Chaplain (601) 304-2500.

## **Visitation Frequently Asked Questions**

### **Who can visit?**

Authorized visitors are individuals (family, friends, and associates) who have an established relationship with the inmate/resident prior to confinement and the relationship can be verified. Each inmate will be allowed no more than four adults visiting at one time and no more children than those adults can supervise.

### **How do I get approved for visitation?**

Inmates whom anticipate visitors should submit a Visitor List. A Correctional Counselor will provide inmates with a Visiting Questionnaire form for each requested visitor. Inmates are responsible for mailing them out and notifying the requested visitors to mail the completed forms to the Unit Manager. It is the Unit Team's discretion, based on constructive and security factors, as to who will be placed on an inmate's visiting list. The unit staff will notify the inmate/resident when the prospective visitor has gained final approval or been refused. It is the inmate's responsibility to send a copy of the institution's visiting rules. Visitors who have not been approved by the Unit Team will not be allowed to visit.

### **How do minors get approved to visit?**

The same process will be utilized in approving minors for visiting.

### **How long does the application process take?**

After the visitation questionnaire forms are received at the facility, it generally takes one week for visitors to be approved and added to the Inmate's Visitor List.

### **How will I know if I've been approved?**

It is the inmate's responsibility to notify prospective visitors if they have been approved or denied for a visit.

## **What are the days and times of visitation?**

Visiting is routinely conducted on Federal recognized Holidays, Saturdays, and Sundays. Visiting hours are from 8 a.m. to 3 p.m.

## **How long can I visit?**

Visiting hours are generally from 8 a.m. to 3 p.m.

Due to limited visiting space, it may be necessary to impose certain restrictions on visiting regulations.

Visiting will be conducted in the Visiting Room. Once the visitor leaves the Visitation Room (excluding the designated visitor restroom) the visit is considered complete.

## **Where do I park when I arrive at the facility?**

There are designated visitor parking spaces on the West end of the main parking lot near the Administration Building. If a designated "visitor" parking spot is not available, visitors should park on the west end of the main parking area.

## **Will I be searched?**

All visitors are subject to a visual search, pat searched by an officer of the same sex and scanning by a metal detector. Any item a visitor may possess is subject to be opened and searched by a staff member in the presence of the visitor.

Any visitor refusing a search of themselves or their property will not be allowed entry into the facility.

## **What is the dress code for visitation?**

Visitor's dress code is as follows:

- No shirts that are low cut or revealing, No tank tops or halter tops.
- No clothes that are see through, extremely tight, or reveal the midriff.
- No sleeveless or strapless dresses, No swimsuits.
- No bandanas, camouflage, military clothing or clothing that resembles security uniforms.
- No gang or obscene or distracting messages, shapes or designs.
- No coats or jackets/hooded shirts, raincoats or other outer garments.
- No hats – except as religiously recognized.
- No sunglasses or excessive jewelry.

The following will also apply:

- Undergarments will be worn at all times, but not visible
- Skirts or dresses must be no higher than 2" about the knee.
- Shoes must be worn at all times, but not thongs, slippers or open toes shoes.

### **What type of identification do I need to be allowed into the facility?**

All visitors, 18 years and older, must possess a valid identification card with a photo, such as a State/Federal identification card, Valid State Driver's license with current photo, current passport or Resident Alien Cards. Birth Certificates or Mexican Consular identifications are not valid forms of ID for visitation purposes. Adults who are parents or legal guardians must accompany minors under 18 years of age.

### **What items am I allowed to bring to visitation?**

Visitors will not be allowed to bring anything into the visiting room except for up to \$20 in change for use in the vending machines. All other property must be taken to the visitor's vehicle.

The only food items allowed in the Visiting Room are items purchased from the vending machines located in the Visiting Room.

No child diaper bags are allowed in the visiting room. Five diapers, a plastic bottle and a pacifier will be permitted in the visiting room. Baby food must be in an unopened sealed container.

Female visitors are allowed to bring in a reasonable amount of personal hygiene items into the visiting room.