

Instructions for Depositing Money into Inmate Trust via Wachovia Lockbox

1. Obtain money orders and / or cashier's checks made payable to inmate. Personal checks and cash are **not** accepted.
2. Mail money orders and / or cashier's checks in envelopes addressed in the following manner:

CCA Inmate Trust
 (Inmate Last Name, Inmate First Name / Inmate CCA Commissary #)
 Facility: DCCTF
 P.O. Box 933488
 Atlanta, GA 31193-3488

3. Make sure senders first and last name and return address is on the envelope.
4. Do **NOT** include and correspondence such as letters, cards, pictures, or packages with a money order or cashier's check. None of these items sent to this address will be forwarded to the inmate or returned to sender.

Instructions for Depositing Money into Inmate Trust via Western Union

1. You can send money via Western Union by using the Internet, by phone or by a Walk-in Cash Payment. The website for internet is www.westernunion.com/corrections. The phone number for phone quick collect is 1-800-634-3422.
2. To send money via a Western Union Walk-In Cash Payment Location the following is a sample of a quick collect form.

SAMPLE Quick Collect PAYMENT FORM
WESTERN UNION

***Vea otro lado para español**

THE PAY TO IS ALWAYS: CORRECTIONS CORP OF AMERICA

THE CODE CITY IS ALWAYS: TRUSTCCA AND STATE CODE IS ALWAYS: TN

SENDERS NAME

USE THE INMATE COMMISSARY NUMBER AND LAST NAME

SENDERS INFORMATION

WESTERN UNION GOLD OR PREFERRED CARD NUMBER
Numero de la tarjeta Gold o Preferida de Western Union

1 PAYMENT INFORMATION **INFORMACION DEL PAGO**

ENTER \$ AMOUNT Dollar Amount Not To Exceed US \$5,000
El monto en dolares no debe exceder US \$5,000

When sending \$1,000 or more, you must provide identification and additional information.
Al enviar \$1,000 o más, usted deberá proporcionar identificación e información adicional.

Pay to: **CORRECTIONS CORP OF AMERICA**

Company Name/Nombre De la Compañía

Address: **LEAVE THESE TWO AREAS BLANK**

Referencia Number/Numero de Referencia

City: **TRUSTCCA** **State:** **TN**

City/Ciudad State/Estado

AGENCY USE ONLY
Additional account information for back of this page. Information obtained from Client Addressed to by Card

Money Transfer Control Number
Numero de control de transferencia

Date: Time:

Amount: \$

Transfer Fee: \$

Transfer Fee Charge per Transaction:

Tip: \$

Amount Collected: \$

Controlled and collected

Rate of Exchange: Amount to be Paid*
Controlled a pagar*

2 SENDER INFORMATION **INFORMACION DEL REMITENTE**

Sender's Name: **John Doe (Sender's Name)**

First Name/Primer Nombre Last Name/Apellido

Account Number With Company: **1234567ORTIZ (commissary#last name)**

Numero de cuenta con la compañía *Note: no space between # and name

Telephone: **(000) 000-0000**

Teléfono

Address: **123 ANYWHERE STREET**

Street/Calle y numero

City: **ANYTOWN** **State:** **0000**

City/Ciudad State/Estado

3 CONSUMER SIGNATURE **FIRMA DEL CLIENTE**

Western Union® Payment Services

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