



## Eloy Detention Center

### Eloy, Arizona

### Inmate Mail Information

Detainees are allowed to send and receive mail. All incoming mail must include the detainee's name and alien number as part of the envelope address.

### Procedures for Sending Money

Deposits can be processed through Western Union (Blue Quick Collect Form ONLY) with the following information:

|                     |  |
|---------------------|--|
| Pay to:             | Corrections Corp of America                                    |
| Code city:          | Trustcca   |
| State:              | TN   |
| Sender's account #: | COMMISSARY# and Detainee's last name<br>(Example: 123456SMITH) |
|                     | Important: No spaces, no first names.                          |

In addition, money orders and cashiers checks for deposits may be mailed to the following address:

CCA Inmate Trust  
Detainee Last Name  
Detainee Commissary Number \_ \_ \_ \_ \_  
Facility: ELYDC  
P.O. Box 933488  
Atlanta, GA 31193---3488

### Emergency Notifications

When facility staff receives an emergency telephone call for a detainee, the caller's name and telephone number will be obtained and given to the detainee as soon as possible. The detainee shall be permitted to return the emergency call as soon as reasonably possible within the constraints of security and safety.

# Visitation Frequently Asked Questions

## Who can visit?

INDIVIDUALS FROM THE FOLLOWING CATEGORIES MAY VISIT:

- 1. IMMEDIATE FAMILY:**  
Mothers, fathers, stepparents, foster parents, brothers, sisters, children, and spouses, including common-law spouses.
- 2. OTHER RELATIVES, FRIENDS, AND ASSOCIATES:**  
Grandparents, uncles, aunts, in-laws, cousins, non-relatives and friends, unless posing a threat to the security and good order of the facility.
- 3. MINOR VISITORS (under 16 years old):**  
Children & stepchildren of detainee with positive identification (birth certificate). NOTE: Minors must remain under the direct supervision of an adult visitor, so as not to disturb other visitors. Disruptive conduct by minors, accompanying adults or detainees may cause visit termination.

PERSONS ALLOWED TO VISIT (LEGAL VISITATION):

Subject to the restrictions stated below, individuals in the following categories may visit detainee to discuss legal matters:

- 1. ATTORNEYS AND OTHER LEGAL REPRESENTATIVES:**  
An attorney or other person representing another in a matter of law, including law students, law graduates not yet admitted to the bar; "reputable individuals"; accredited representatives; accredited officials; and attorneys outside the United States (see 8 CFR 292.1, Representation and Appearances).
- 2. LEGAL ASSISTANTS:**  
Upon presentation of a letter of authorization from the legal representative under whose supervision he/she is working, an unaccompanied legal assistant may meet with detainee during legal visitation hours. The letter shall state that the named legal assistant is working on behalf of the supervising legal representative for the purposes of meeting with the INS detainee(s).
- 3. INTERPRETERS:**  
The facility shall permit interpreters to accompany legal representatives and legal assistants on legal visits. Interpreters shall undergo the security clearance process.
- 4. MESSENGERS:**  
The facility shall permit messengers (who are not legal representatives or legal assistants) to deliver documents to and from the facility, but not to visit the detainee(s).

VISITATION BY FORMER DETAINEES:

Former detainees are required to have prior approval from the Facility Administrator for detainee visits.

## How do I get approved for visitation?

A detainee may request that an individual be placed on their visitation list.

## How do minors get approved to visit?

Minors are approved to visit with supervision of an adult.

## What are the days and times of visitation?

Legal visitation will be held on Monday through Friday between the hours of 8:00 a.m. and 4:00 p.m., and on weekends between the hours of 8:00 a.m. and 12:00 p.m.

Social visitation will be held on Saturdays, Sundays, and Federal Holidays.

### Social visitation schedule is as follows:

#### Saturday South Visit Schedule

|           |               |
|-----------|---------------|
| Echo/E600 | 7:30 to 11:30 |
| Delta     | 12:00 to 4:00 |
| Echo 100  | 4:00 to 5:30  |

#### Sunday South Visit Schedule

|           |               |
|-----------|---------------|
| Delta     | 7:30 to 11:30 |
| Echo/E600 | 12:00 to 4:00 |
| Echo 100  | 4:00 to 5:30  |

#### Saturday North Visit Schedule

|                     |               |
|---------------------|---------------|
| Alpha/Fox           | 7:30 to 11:30 |
| Charlie & Bravo L-1 | 12:00 to 2:00 |
| Bravo L-2/3         | 2:00 to 4:00  |
| Bravo 600           | 4:00 to 5:30  |

#### Sunday North Visit Schedule

|                     |               |
|---------------------|---------------|
| Charlie & Bravo L-1 | 7:30 to 9:30  |
| Bravo L-2/3         | 9:45 to 11:45 |
| Alpha/Fox           | 12:00 to 4:00 |
| Bravo 600           | 4:00 to 5:30  |

#### Federal Holiday South Visit Schedule

|           |               |
|-----------|---------------|
| Echo/E600 | 7:30 to 11:30 |
| Delta     | 12:00 to 4:00 |
| Echo 100  | 4:00 to 5:30  |

#### Federal Holiday North Visit Schedule

|                     |               |
|---------------------|---------------|
| Alpha/Fox           | 7:30 to 11:30 |
| Charlie & Bravo L-1 | 12:00 to 2:00 |
| Bravo L-2/3         | 2:00 to 4:00  |
| Bravo 600           | 4:00 to 5:30  |

Eloy Detention Center is under a varicella/chicken pox exposure alert until further notice. Any detainee who is currently under medical restriction due to varicella/chicken pox will not be allowed to visit.

All visits will be at least one hour. Each individual visitor will only be allowed to visit one detainee per visitation day. Each detainee is allowed four visitors at one time in the visitation room. Any visitors that come in larger groups will need to split the allotted time accordingly.

## How long can I visit?

You will be provided a minimum of 60 minutes for visitation.

## Where do I park when I arrive at the facility?

Please park in the designated Visitor's Parking area. Signs are placed at the entrance of the facility parking lot.

## Will I be searched?

All visitors will be subjected to screening by the metal detector in the front lobby. Any visitor who cannot pass the metal detector will not be allowed to enter the Institution.

## **What is the dress code for visitation?**

### ALL VISITORS:

- Shoes shall be worn at all times.
- No visitor will be allowed to enter the visitation area wearing any garments that in any way resemble a detainee uniform. This includes but is not limited to khaki, navy blue, or dark green scrub-type clothing and any shoes resembling those issued to detainees.
- No belts, wallets, hats, watches, jewelry, money, hooded sweatshirts or jackets, cell phones, or electronic devices will be allowed in visitation.
- Gang “colors” and other gang displays are prohibited.
- Shirts shall be worn at all times. No bare shoulders (i.e. tank tops, sundresses, or muscle shirts). Bare midriffs and strapless tops, tube tops, and swimsuits are prohibited.
- Sheer (see-through) clothing is prohibited.
- Shorts shall cover customarily covered areas of the anatomy, including the buttocks and crotch area, both when standing and sitting. Shorts no higher than mid-thigh when seated are acceptable. Short-shorts, jogging shorts, cut-offs, and other obviously inappropriate short garments are prohibited.
- Skirts and dresses shall extend to mid-thigh, seated. Slits in skirts and dresses shall rise no higher than mid-thigh, seated.
- No overly tight garments, to include spandex tops or extremely tight leggings. If leggings are worn, they must be paired with a top that falls in accordance with the dress code for dresses and skirts.

## **What type of identification do I need to be allowed into the facility?**

Adult visitors will be required to provide positive photo identification, such as a valid driver's license, unexpired passport or other government---issued photo identification.

## **What items am I allowed to bring to visitation?**

Visitors are discouraged from bringing large quantities of hand---carried parcels or other items. Visitors may be required to leave such items in a locker or their vehicles. Vending cards may be purchased by visitors in the facility lobby for use during visitation, but may not be given to a detainee at any time.

Please note: the facility is a tobacco---free institution. No smoking or tobacco products are allowed on the facility property.