

Instructions for Depositing Money into Inmate Trust via Wachovia Lockbox

1. Obtain money orders and / or cashier's checks made payable to inmate. Personal checks and cash are **not** accepted.
2. Mail money orders and / or cashier's checks in envelopes addressed in the following manner:

CoreCivic Inmate Trust
 (Inmate Last Name, Inmate First Name / Inmate CCA Commissary #)
 Facility: **SILVR**
 P.O. Box 16545
 Atlanta, GA 30321-0545

3. Make sure senders first and last name and return address is on the envelope.
4. Do **NOT** include any correspondence such as letters, cards, pictures, or packages with a money order or cashier's check. **None of these items sent to this address will be forwarded to the inmate or returned to sender.**

Instructions for Depositing Money into Inmate Trust via Western Union

1. You can send money via Western Union by using the Internet, by phone or by a Walk-in Cash Payment. The website for internet is www.westernunion.com/corrections. The phone number for phone quick collect is 1-800-634-3422.
2. To send money via a Western Union Walk-In Cash Payment Location the following is a sample of a quick collect form.

SAMPLE Quick Collect PAYMENT FORM
WESTERN UNION

***Vea otro lado para español**

THE PAY TO IS ALWAYS: CORRECTIONS CORP OF AMERICA

THE CODE CITY IS ALWAYS: TRUSTCCA AND STATE CODE IS ALWAYS: TN

SENDERS NAME

USE THE INMATE COMMISSARY NUMBER AND LAST NAME

SENDERS INFORMATION

1 PAYMENT INFORMATION / **INFORMACIÓN DEL PAGO**

ENTER \$ AMOUNT Dollar Amount Not To Exceed US \$5,000

When sending \$1,000 or more, you must provide identification and additional information. Al enviar \$1,000 o más, usted deberá proporcionar identificación e información adicional.

Pay to: **CORRECTIONS CORP OF AMERICA**

Address: **LEAVE THESE TWO AREAS BLANK**

Reference Number:

City: **TRUSTCCA** **State:** **TN**

2 SENDER INFORMATION / **INFORMACIÓN DEL REMITENTE**

Sender's Name: **John Doe (Sender's Name)**

Amount: **1234567ORTIZ (commissary#last name)**

Phone: **(000) 000-0000** **Note: no space between # and name*

Address: **123 ANYWHERE STREET**

City: **ANYTOWN** **State:** **STATE** **Zip:** **00000**

3 CONSUMER SIGNATURE / **FIRMA DEL CLIENTE**

Western Union® Payment Services

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