



Leavenworth Detention Center

Leavenworth, Kansas

Inmate Mail Information

Envelopes with mail must include the inmate's name and federal register number. Those without a register number will be returned to sender. There is no limit on the number of letters an inmate may receive. Inmates may receive a maximum of 10 photographs no larger than 5" x 7," but they must not show any nudity, penetration, crime, gang signs, drugs or drug usage. Polaroids are not acceptable. Stamps, blank paper, envelopes, blank cards, self-addressed envelopes, calling cards, credit cards, stickers of any kind, or any kind of greeting card are not accepted and should not be mailed in. Publications must be sent directly from a nationally recognized publisher or book store and must be accompanied by receipts. No used books or magazines are allowed. No more than three books and/or magazines may be received in any one shipment.

Procedures for Sending Money

Please refer to Money Transfer instructions available on the web site:

<http://www.cca.com/facility/leavenworth-detention-center/>

Emergency Notifications

Emergencies should be reported to the chaplain via (913) 680-6824.

Visitation

The facility is a tobacco-product free facility, which applies to all staff, attorneys and visitors who come to the facility. The visitation schedule, which is subject to change, is based on the inmate's housing assignment. To get the most up-to-date schedule, please call (913) 727-3246, (913) 680-6804 or (913)

680-6887. Inmates are allowed one 30-minute visit a week; those housed in the workers' pods get a one-hour visit per week. Other inmates who have visitors coming from a long distance, 200 miles or more, can request through their unit management team, a special one-hour visit once a month. This must be approved by the warden or assistant warden, and the address must be one which the unit team can verify.

The visits are non-contact; the majority of visits are by phone through a glass, but those with inmates in restrictive housing are video visits that need to be scheduled ahead of time.

Visitors must be on the inmate's visitation list, which the prisoner generates with a member of his unit team. Five adults may be on the visitation list at any given time, but only three visitors are allowed in the visitation room at a time, including children of any age. To enter the facility, any visitor 18 and older needs valid picture identification, such as a driver's license.

Children under 18 must not be left unattended either in the lobby or in vehicles on CCA property. Unattended children will be reported to local law enforcement and the parent/guardian's visitation privileges terminated.

All visitors are subject to search and inspection of all personal items and must go through a metal Detector and clear it. Visitors must not have contraband, which includes weapons, drugs, tobacco, electronic devices to include cell phones, and handcuff keys. If a visitor has a medical condition that precludes clearing the metal detector, that visitor needs to have a medical card or some documentation of the condition. Visitors who have a medical condition that does not allow them to pass through the metal detector will be searched with the hand-held scanner and pat searched in that area.

Visits may be terminated by a shift supervisor or above if it is believed a visitor's behavior is detrimental to the safety and security of the facility. Those with infants can bring in one diaper and a bottle of formula or milk.

What is the dress code for visitation?

Generally speaking, garments should be conservative and modest. The following are prohibited: shorts shorter than mid-thigh; see-through clothing or clothes with holes or cuts; orange clothing; spandex, tank tops, halter tops, tube tops, body suits, bare midribs and swim suits; clothing depicting nudity, pornography, gang affiliation or discrimination; hats; and flip-flops. Women may wear skirts or dresses but they must be no shorter than mid-thigh when seated. Slits shall not extend higher than mid-thigh when seated. Top of clothing shall be no lower than the underarm in front and back. Shirts and shoes must be worn at all times. A shift supervisor may determine that a visitor's attire is not appropriate to enter the institution.



LEAVENWORTH DETENTION CENTER

FAX: 913-727-2231
PHONE: 913-727-3246

Effective June 6, 2018

SUBJECT: Visitation Schedule

POD	DAY	TIME	CASE MANAGER	PHONE
A-pod	Tuesday	4:40pm - 5:10pm	D. GOETZ	680-6830
Medical	Tuesday	5:20pm - 5:50pm		
C-Pod	Monday	4:40pm - 5:10pm	SPEARS	680-6864
		5:20pm - 5:50pm		
D-Pod	Monday	7:15pm -7:45pm	SPEARS	680-6864
		8:00pm - 8:30pm		
E-Pod	Sunday	10:40am - 11:40am	D. GOETZ	680-6830
		1:15pm-2:15pm		
F-Pod	Sunday	8:00am - 9:00am	D. GOETZ	680-6830
		9:30am - 10:30am		
G-Pod	Sunday	4:20pm - 4:50pm	D. GOETZ	680-6830
		5:00pm -5:30pm		
H-Pod	Wednesday	4:40pm - 5:10pm	C.SPEARS	680-6864
		5:20pm - 5:50pm		
J-Pod		Closed		
K-Pod		Closed		
L-Pod	Thursday	4:40pm - 5:10pm	K. CLEM	680-6848
		5:20pm - 5:50pm		
M-Pod	Monday	8:40 pm - 9:10pm	K. CLEM	680-6848
		9:15pm - 9:45pm		
N-Pod	Friday	7:15pm - 7:45pm	K. CLEM	680-6848
		8:00pm - 8:30pm		
O-Pod	Friday	8:40pm - 9:10pm	K. CLEM	680-6848
		9:15pm - 9:45pm		
Q Pod	Thursday	7:15pm - 7:45pm	B. GUDMENS	680-6829
		8:00pm - 8:30pm		
Q Pod		8:40pm - 9:15pm		
R Pod	Friday	4:40pm - 5:10pm	B. GUDMENS	680-6829
		5:20pm - 5:50pm		
S-Pod	Wednesday	7:15pm - 7:45pm	B. GUDMENS	680-6829
		8:00pm - 8:30pm		
T-Pod	Saturday	1:00pm - 1:30pm	B. GUDMENS	680-6829
		1:40pm - 2:10pm		
W-Pod Females Only	Saturday	2:15pm - 2:45pm	FENTON-SAYLES	680-6868
		4:00pm - 4:30pm		
X-Pod Females Only	Saturday	4:40pm - 5:10pm	FENTON-SAYLES	680-6868
		5:20pm - 5:50pm		
Y-Pod	Orientation	No Visitation	A. FATE	680-6883
VIDEO VISITATION				
X-pod Female Seg Only	Monday	4:50 pm-5:50pm	A. FATE	680-6883
Z-pod - Both Tiers	Monday	7:15 pm-8:15pm	A. FATE	680-6883
Z-pod - Both Tiers	Tuesday	7:15 pm-8:15pm		