



McRae Correctional Facility McRae, Georgia

Inmate Mail Information

1. There is no limit in the amount of mail an inmate may receive at this facility.
2. Mail is delivered to inmate Monday through Friday, within 24 hours of receipt from the local post office.
3. Incoming mail must have inmate's complete name, registration number (as it appears on inmate I.D. card), and the facility name and address, McRae Correctional Facility - P.O. Drawer 30 - McRae, GA 31055.
4. No inmate packages are accepted through the mail with the exception of a package of release clothing, thirty (30) days prior to your release date. This package must be approved by inmate's Unit Team.
5. Incoming Publications: The McRae Correctional Facility permits inmates to subscribe and receive publications without prior approval under the following situations: The term "publication" means a book, a single issue of a magazine/newspaper, or materials addressed to a specific inmate, such as advertising brochures, flyers and catalogs. You may receive hardcover publications, (provided they are paid for at the time of order) and newspapers **only from a publisher, bookstore or a book club. Hard and soft cover books, magazines, newspapers and other printed material may only be mailed to an inmate/resident from a publisher, or a vendor/book club.** Soft and hardcover books, magazines, newspapers or periodicals are not to exceed a combination total of 10 publications.
- 6.

How to address your incoming mail:

Mr. and Mrs. John Doe
1234 Main Street
Anywhere, GA 00000

John Doe
Registration Number
McRae Correctional Facility
P.O. Drawer 30
McRae, Georgia 31055

Procedures for Sending Money

See the page for McRae Correctional Facility on www.corecivic.com/facilities.

Emergency Notifications

Should an emergency family situation arise, a family member should contact the Chaplain or the inmate's Case Manager at (229-868-7778).

Visitation Frequently Asked Questions

Who can visit?

Visitation is limited to authorized visitors. Authorized visitors are individuals (family, friends, and associates) that have established relationship with the inmate prior to confinement and the relationship can be verified. Number of visitors per inmate is four (4) not including toddler children (ages six (6) and under).

How do I get approved for visitation?

A visitation list will be maintained for each inmate at the facility. All visitors must be approved in advance by the Unit Team. The inmate will submit his request for visitors on the visiting list request form. After approval by the respective unit staff, the approved list will be forwarded to the visitation log, which is maintained in the front lobby of the institution.

How do minors get approved to visit?

Anyone under the age of 16 does not have to be approved on the visitation list. When the child turns 16, a visitation list must be submitted and approved by the Unit Staff. A parent or guardian's signature is required, along with the individual's signature.

How long does the application process take?

Once the visitation list is received, the correctional counselor reviews it and if approved, the name is added before the end of the week in which it is received.

How will I know if I've been approved?

The unit staff will notify the inmate when the prospective visitor has gained final approval or has been refused. The inmate will notify the prospective visitor that he/she has been cleared to enter.

What are the days and times of visitation?

Visitation is held on Saturday, Sunday and federal holidays

How long can I visit?

Visitors can visit from 8:30 AM until 3:30 PM, provided there is sufficient room for all visitors. To accommodate a large number of visitors, which can occur during holidays, the visiting session is split into two (2) sessions (8:30 until 12:00) and (12:00 until 3:30). This change is approved by the shift supervisor.

Where do I park when I arrive at the facility?

You may park in the facility parking lot. Be aware that visitors are not allowed to remain in the facility parking lot while waiting on other individuals to complete their visit. Individuals not participating in visitation will be required to leave the facility grounds.

Will I be searched?

ALL ITEMS WILL BE SEARCHED PRIOR TO ENTRY INTO THE VISITING ROOM.

The Warden, upon a reasonable suspicion that a person may be introducing contraband or demonstrating actions that might otherwise endanger institution safety, security or good order, may request the person, as a prerequisite to entry, to submit to a visual search, pat search, urine surveillance test, breathalyzer test or other comparable tests. A visitor has the option of refusing any of the searches, tests or entrance procedures, but the visit will not be allowed. This could also result in an indefinite suspension of visiting privileges for this visitor.

What is the dress code for visitation?

Visitors are **not** allowed to wear the following items of clothing while on a visitation:

- Shorts
- Shower shoes or house slippers
- Thong sandals
- See-through clothing
- Clothing exposing the mid-section
- Tank tops or halters
- Headgear-except for religious reasons
- Military clothing
- Dresses or skirts shorter than 2 inches above the knee
- Hot pants
- Spandex attire
- Any item deemed inappropriate by the Shift Supervisor
- Any items of jewelry worn by the visitor on the visit must be declared and inspected by the Lobby Officer prior to admission to the Visiting Room.

What type of identification do I need to be allowed into the facility?

All visitors 16 years and older must have a photo I.D. Birth certificates are not considered proper identification. Persons without proper identification will not be permitted to visit.

What items am I allowed to bring to visitation?

1. Female visitors are allowed to bring a reasonable amount of personal hygiene items into the visiting room. These purses, along with attorney briefcases or other approved items will be searched. Lockers are provided for visitor usage.
2. No pager and/or cell phones are allowed in the visiting room.
3. No child diaper bags are allowed in the visiting room. Five diapers, a plastic bottle and a pacifier will be permitted in the visiting room.
4. No cigarettes/smoking allowed in the facility or on facility grounds.
5. No food items or packages may be brought into the visiting room. Food items may be purchased from the vending machines located in Visitation.
6. Visitors will not be allowed to bring anything into the visiting room (unless otherwise specified in this section) except for up to \$20.00 in change for use in the vending machines.