



Northeast Ohio Correctional Center Youngstown, Ohio

FOR ODRC INMATES ONLY:

The Business Office processes incoming and outgoing funds for all inmate accounts according to Administrative Regulations 5120-5-02 Inmate Funds and 5120-9-33 Packages and Property Restrictions.

Inmates may receive funds from individuals who are approved or tentatively approved visitors on their visitor list. Funds can be put on their books by kiosk deposit, online, or money order via J-Pay.

Deposits may be made online at www.connectnetwork.com using debit card or credit cards. The approved visitor will be required to enter their ID information. The name entered must EXACTLY match the spelling on the visitor list. There is a limit of no more than \$200 per single deposit and \$400 total for all deposits per month for a single inmate. This limit includes deposits from other depositors.

Money orders may be sent to the following address: J-Pay Lockbox, P.O. Box 277810 Miramar, FL 33027. When sending a money order, a payment coupon and a copy of the approved visitor's ID must be included with the money order each and EVERY time. Payment coupons are available from the J-Pay website, www.jpays.com. If the payment coupon and/or copy of the ID are not included, J-Pay will return the money order to the sender.

These deposit services are provided by an outside company. There are fees that will apply with each transaction.

FOR USMS INMATES ONLY:

Instructions for Depositing Money into Inmate Trust via Synovus Lockbox

1. Obtain money orders and / or cashier's checks made payable to inmate. Personal checks and cash are **not** accepted.

2. Mail money orders and / or cashier's checks in envelopes addressed in the following manner:

CoreCivic Inmate Trust
(Inmate Last Name, Inmate First Name / Inmate CCA Commissary #)
Facility: NEOCC
P.O. Box 16545
Atlanta, GA 30321-0545

3. Make sure senders first and last name and return address is on the envelope.

4. Do **NOT** include and correspondence such as letters, cards, pictures, or packages with a money order or cashier's check. None of these items sent to this address will be forwarded to the inmate or returned to sender.

