Instructions for Depositing Money into Inmate Trust via Wachovia Lockbox

1. Obtain money orders and / or cashier's checks made payable to inmate. Personal checks and cash are not accepted.

2. Mail money orders and / or cashier's checks in envelopes addressed in the following manner:

   CORECIVIC
   (Inmate Last Name, Inmate First Name / Commissary Number)
   Facility: OMDC
   P.O. Box 16545
   Atlanta, GA 30321-0545

3. Make sure senders first and last name and return address is on the envelope.

4. Do NOT include and correspondence such as letters, cards, pictures, or packages with a money order or cashier's check. None of these items sent to this address will be forwarded to the inmate or returned to sender.

Instructions for Depositing Money into Inmate Trust via Western Union

1. You can send money via Western Union by using the Internet, by phone or by a Walk-in Cash Payment. The website for internet is www.westernunion.com/corrections. The phone number for phone quick collect is 1-800-634-3422.

2. To send money via a Western Union Walk-In Cash Payment Location the following is a sample of a quick collect form.