



## **Stewart Detention Center Lumpkin, Georgia**

### **Inmate Mail Information**

Letters to detainees should be addressed as follows:

Detainee Name  
Detainee Immigration A Number  
Detainee Dorm/Bed Number  
P.O. Box 248  
Lumpkin, GA 31815

Money orders, cashier's check and/or cash received through the mail will not be accepted. All such correspondences will be returned to the sender. All packages sent to the facility must be pre-approved by the unit manager. Any packages without prior approval will be returned to sender.

Detainees cannot receive mail containing:

- Anything plastic or metal (This includes plastic greeting cards, bookmarks, pictures on plastic cards, etc.)
- Musical Greeting Cards
- Paper, Envelopes, Postage Stamps, Folders, etc. (Detainees can purchase these items from the facility commissary; if detainee is indigent these items will be provided to them)
- Polaroid Pictures, Sexually Explicit Pictures and Pictures larger than 5x7 are not allowed.
- Stickers
- Jewelry
- Items that are glued, taped or stuck to the mail
- Books, magazines and any other publications must be sent from the vendor or publisher
- Any paper other than regular writing paper (tissue paper, wax paper, etc.)

## **Procedures for Sending Money**

Money Orders may be sent to the following address:

CoreCivic  
Detainee Last Name, First Name, Commissary Number  
Facility: STWRT  
P.O. Box 16545  
Atlanta, GA 30321-0545

Money may also be sent using Western Union:

Pay to: Corrections Corp of America  
Code City: TRUSTCCA  
State: TN  
Account Number: Detainee's Commissary Number and Last Name only (Do not leave a space between the commissary number and last name)  
Example: 123456Ortiz

## **Emergency Notifications**

The facility phone number utilized for leaving messages is 229-838-5000.

When facility staff receives an emergency telephone call for a detainee, the caller's name and telephone number will be obtained and given to the detainee as soon as possible. The detainee shall be permitted to return the emergency call as soon as reasonably possible within the constraints of security and safety.

## **Visitation Frequently Asked Questions**

### **Who can visit?**

Adults and children are allowed to visit, however, due to space limitations only two (2) adults and two (2) minor children (ages seventeen (17) and under) will be allowed to visit at a time.

### **How do I get approved for visitation?**

Prior approval is not required.

### **How do minors get approved to visit?**

Prior approval is not required.

### **How long does the application process take?**

N/A

## **How will I know if I've been approved?**

N/A

## **What are the days and times of visitation?**

Visitation is held Monday through Thursday between the hours of 8:00 a.m. to 4:00 p.m. However visitors will not be processed after 2:00 p.m.

Friday through Sunday between the hours of 8:00 a.m. to 8:00 p.m. No visitors will be processed after 6:00 p.m. Visitation days include all designated federal holidays.

## **How long can I visit?**

Visits are limited to one hour, once per week.

## **Where do I park when I arrive at the facility?**

Upon arriving at the facility, please park in any marked parking spaces that are not reserved by the facility. Reserved parking spaces are noted with signs.

## **Will I be searched?**

Visitors should only enter the facility with a Picture ID and no other property. Items such as purses, cell phones, money and wallets should be left secured in a vehicle. Visitors will be required to go through a metal detector.

## **What is the dress code for visitation?**

Visitors must be in appropriate and socially acceptable attire. The following clothing is PROHIBITED: SHORTS, ABOVE MID-THIGH MINI-SKIRT, SHORT DRESSES, TANK TOPS, SLEEVELESS SHIRTS, OFFENSIVE LOGOS, CAPS AND HATS, GANG RELATED CLOTHING, OR ANY SEE-THROUGH CLOTHING.

## **What type of identification do I need to be allowed into the facility?**

Visitors should bring a valid photo ID in order to be allowed into the facility for visitation.

## **What items am I allowed to bring to visitation?**

Visitors should only enter the facility with a Picture ID and no other property. Items such as purses, Cell phones, money and wallets should be left secured in a vehicle. Visitors will be required to go through metal detector.