



Stewart Detention Center Lumpkin, Georgia

Inmate Mail Information

Letters to detainees should be addressed as follows:

Detainee Name
Detainee Immigration A Number
Detainee Dorm/Bed Number
P.O. Box 248
Lumpkin, GA 31815

Money orders, cashier's check and/or cash received through the mail will not be accepted. All such correspondences will be returned to the sender. All packages sent to the facility must be approved by the Unit Manager through the Warden. Any packages without prior approval will be returned to sender.

Detainees cannot receive mail containing:

- Anything plastic or metal (This includes plastic greeting cards, bookmarks, pictures on plastic cards, etc.)
- Musical Greeting Cards
- Paper, Envelopes, Postage Stamps, Folders, etc. (Detainees can purchase these items from the facility commissary; if detainee is indigent these items will be provided to them)
- Polaroid Pictures, Sexually Explicit Pictures and Pictures larger than 5x7 are not allowed.
- Stickers
- Jewelry
- Items that are glued, taped or stuck to the mail
- Books, magazines and any other publications must be sent from the vendor or publisher
- Any paper other than regular writing paper (tissue paper, wax paper, etc.)

Detainee release packages

A detainee may receive one package determined to be of necessity for the sole purpose of travel or release from Stewart Detention Center. A detainee will only be allowed to receive a release package if they do not have release necessities in property storage. If eligible, a detainee will complete a Package Request form through his/her Unit Manager with final approval of the Warden. For security reasons, there are no electronic devices (cell phones, electric razors, laptop computers, radios, etc.) that will be accepted. A detainee without release clothing will only be allowed to send in no more than 2 pairs of pants, 2 shirts, 2 underwear, 2 bras, 2 socks, 1 pair of shoes, 1 jacket or coat, and identification. Upon approval of the Warden, a copy of the Package Request form will be provided to the mail room and detainee by the Unit Manager. The detainee will mail their copy to the person sending the package. The sender will include the approved Package Request form copy with the release clothing. Only one small bag, backpack, or TSA approved carry-on luggage (no larger than 22x14x9) will be approved. Upon arrival in the mailroom, the received Package Request form will be compared to the Package Request form on file. If any unauthorized property is received, the entire package will be rejected and returned to the sender. **Only place the approved items noted on the Package Request form in the package.** Accepted and screened release clothing packages will be transferred to intake staff for inventory with the detainee and placed in storage until release. During inventory, staff will place a hygiene kit in the release baggage. For security concerns, release clothing will only be accepted through this process.

Procedures for Sending Money

Money Orders may be sent to the following address:

FSC Inmate Trust
Detainee Last Name, First Name, Alien Number
Facility: STWRT
5501 Virginia Way, Ste 110
Brentwood, TN 37027

Money may also be sent using Western Union:

Pay to: Corrections Corp of America
Code City: TRUSTCCA
State: TN
Account Number: Detainee's Commissary Number and Last Name only (Do not leave a space between the commissary number and last name)
Example: 123456Ortiz

Emergency Notifications

The facility phone number utilized for leaving messages is 229-838-5000.

When facility staff receives an emergency telephone call for a detainee, the caller's name and telephone number will be obtained and given to the detainee as soon as possible. The detainee shall be permitted to return the emergency call as soon as reasonably possible within the constraints of security and safety.

Social Visiting

Family & friends' visitation will take place from 8:00am to 4:00pm (Monday thru Thursday) and 8:00am to 8:00pm (Friday/Saturday/Sunday/Holidays). Detainees are limited to one (1) non-contact visit per week (Sunday thru Saturday) for up to one hour. Only two (2) adults and two (2) minor children (ages seventeen 17 and under) will be allowed to visit at a time. No visitors will be processed into the facility after 2:00pm (Monday thru Thursday) or after 6:00pm (Friday/Saturday/Sunday/Holidays). No detainee packages or money will be received through the front lobby. All visitors and vehicles are subject to search on facility property. Visitors will enter with only a government-issued picture ID. Visitors will be in appropriate clothing and attire. Prohibited attire includes but not limited to shorts, above the knee skirts/dresses, tank tops, sleeveless or transparent shirts, offensive or vulgar language/symbols or anything deemed inappropriate by a supervisory level staff. Items such as purses, cell phones, money and wallets should be left secured in a vehicle. Visitors will be required to clear a metal detector. Visiting may be suspended or limited based on weather, count, or security related incidents. Visitors with babies are authorized one (1) bottle and one (1) diaper/wipes without a bag. Visitors can obtain directions to the facility by calling (229) 838-5000. Only supervisory level staff can terminate a visit. Stewart Detention Center houses both males and females of all security levels. The following designated male/female visiting hours are as follows:

MALES

Saturday & Sunday (2pm – 8pm)

Monday & Wednesday (8am- 12pm)

Tuesday & Thursday (12pm – 4pm)

Friday (8am – 2pm)

FEMALES

Saturday & Sunday (8am –2pm)

Monday & Wednesday (12pm-4pm)

Tuesday & Thursday (8am-12pm)
Friday (2pm-8pm)

Attorney Visiting

Visits between legal representatives/assistants and an individual detainee are confidential. Private consultation areas will be provided. After hours or unscheduled attorney visits may be granted as long as staff are available, and timing does not impact the safety and security of the facility. Legal representatives are able to visit their clients during the following hours:

MALES

Saturday & Sunday (2pm – 8pm)
Monday & Wednesday (8am- 12pm)
Tuesday & Thursday (12pm – 4pm)
Friday (8am – 2pm)

FEMALES

Saturday & Sunday (8am –2pm)
Monday & Wednesday (12pm-4pm)
Tuesday & Thursday (8am-12pm)
Friday (2pm-8pm)

A list of pro bono (free) legal organizations is posted in all detainee housing areas and updated quarterly. If a detainee wishes to see a representative or paralegal from one of these organizations, it is his/her responsibility to contact them for appointment.

Visitation Frequently Asked Questions

Who can visit?

Adults and children are allowed to visit, however, due to space limitations only two (2) adults and two (2) minor children (ages seventeen (17) and under) will be allowed to visit at a time.

How do I get approved for visitation?

Prior approval is not required.

How do minors get approved to visit?

Prior approval is not required.

How long does the application process take?

N/A

How will I know if I've been approved?

N/A

What are the days and times of visitation?

Visitation is held Monday through Thursday between the hours of 8:00 a.m. to 4:00 p.m. However visitors will not be processed after 2:00 p.m.

Friday through Sunday between the hours of 8:00 a.m. to 8:00 p.m. No visitors will be processed after 6:00 p.m. Visitation days include all designated federal holidays.

How long can I visit?

Visits are limited to one hour, once per week.

Where do I park when I arrive at the facility?

Upon arriving at the facility, please park in any marked parking spaces that are not reserved by the facility. Reserved parking spaces are noted with signs.

Will I be searched?

Visitors should only enter the facility with a Picture ID and no other property. Items such as purses, cell phones, money and wallets should be left secured in a vehicle. Visitors will be required to go through a metal detector.

What is the dress code for visitation?

Visitors must be in appropriate and socially acceptable attire. The following clothing is PROHIBITED: SHORTS, ABOVE MID-THIGH MINI-SKIRT, SHORT DRESSES, TANK TOPS, SLEEVELESS SHIRTS, OFFENSIVE LOGOS, CAPS AND HATS, GANG RELATED CLOTHING, OR ANY SEE-THROUGH CLOTHING.

What type of identification do I need to be allowed into the facility?

Visitors should bring a valid photo ID in order to be allowed into the facility for visitation.

What items am I allowed to bring to visitation?

Visitors should only enter the facility with a Picture ID and no other property. Items such as purses, Cell phones, money and wallets should be left secured in a vehicle. Visitors will be required to go through metal detector.